BBA/BBA(RD)/(Event Management/Service Industry Management)
(2018 Onwards)   (Sem.–1)
BBA(SIM) (2018 Batch)

BASIC ACCOUNTING

Subject Code : BBA-102-18

M.Code : 75083

Time : 3 Hrs.   Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.**

2. **SECTION-B consists of FOUR Sub-sections : Units-I, II, III & IV.**

3. **Each Sub-section contains TWO questions each, carrying TEN marks each.**

4. **Student has to attempt any ONE question from each Sub-section.**

SECTION-A

1. **Write briefly :**

    a) Explain three merits of double entry system.

    b) What is the difference between expenses and expenditure ?

    c) How sales book differ from cash book ?

    d) Define different types of errors.

    e) Discuss in detail benefits of accounting.

    f) Define Assets and Liabilities.

    g) Define trial balance.

    h) What do you mean by concepts of accounting ?

    i) How do you define conventions ?

    j) Define Computer.

SECTION-B

UNIT-I

2. What do you mean by accounting standards? Discuss in detail objectives, benefits and brief review of Accounting Standards.

3. What do you mean by accounting? Discuss in detail nature, principles and scope of accounting ? Who are users of accounting information ? What are the different forms of business organisations.

UNIT-II

4. Journalise the following transactions of oxford for the month of September 2013, post them to ledger.

Date	Particulars	Amount
September 3	Oxford started business with cash	5,00,000
September 4	Paid into bank	2,00,000
September 5	Bought goods for cash	1,00,000
September 6	Drew cash from bank for office	50,000
September 7	Sold goods to Krish on credit	50,000
September 8	Bought goods from Ravi on credit	75,000
September 9	Received cash from Krish	40,000
September 10	Paid cash to Ravi	40,000
September 10	Discount allowed by Ravi	1000
September 11	Cash sales for month	60,000
September	Paid rent	10,000
September 12	Paid salary to Kabir	5000

5. What do you mean by trial Balance? Discuss in detail various method of preparing trial balance with the help of examples. Which errors can be traced by trial balance?

UNIT-III

6. Enter the following transactions in a appropriate Subsidiary Books of Ramesh for the month of January 2009 :

Date	Transactions	Rs.
Jan.1	Sold goods to Ram	5,000
Jan. 5	Purchased goods from Hari Ram	2,000
Jan. 15	Returned goods to Hari Ram	500
Jan. 25	Ram Returned Goods	800

7. Company A's bank statement dated Dec. 31, 2011 shows a balance of Rs. 24,594.72. The company's cash records on the same date show a balance of Rs. 23,196.79. Following additional information is available :

a). Following cheques issued by the company to its customers are still outstanding :

No. 846 issued on Nov. 29   Rs. 320.00

No. 875 issued on Dec. 26   Rs. 49.21

No. 878 issued on Dec. 29   Rs. 275.00

No. 881 issued on Dec. 31   Rs. 186.50

b) A deposit of Rs. 400.00 made on Dec. 31 does not appear on bank statement.

c) An NSF check of Rs. 850 was returned by the bank with the bank statement.

d) The bank charged Rs. 50 as service free.

e) Interest income earned on the company's average cash balance at bank was Rs. 1,237.22.

f) The bank collected a note receivable on behalf of the company. Amount received by the bank on the note was Rs. 550. This includes Rs. 50 interest income. The bank charged a collection fee of Rs. 10.

g) A deposit of Rs. 430 was incorrectly entered as Rs. 340 in the company's cash records.

Prepare a bank reconciliation statement using the above information.

UNIT-IV

8. Define computers. What are the different forms software used in different organizations ? Discuss in detail objectives, advantages and disadvantages and applications of computers in accounting.

9. "*Financial accounting is such accounting mechanism which helps in making aggregate presentation of monetary transaction to arrive at the financial results of the business enterprise*". Explain.

NOTE : Disclosure of identity by writing mobile number or making passing request on any page of Answer sheet will lead to UMC against the Student.